

Join our team as an **Airport Operations Specialist (AOS3)**!

About Us

The Prince George Airport Authority (PGAA) is made up of a team of diverse people who are proudly working together to connect the world to Northern BC. With a commitment to safety first and foremost, our team is dedicated to enhancing our region by providing an excellent airport experience while driving economic growth.

We acknowledge that the work of the Prince George Airport Authority takes place on the unceded, traditional territory of the Lheidli T'enneh. We acknowledge the need for meaningful consultation with Indigenous communities and the Prince George Airport Authority is committed to working towards meaningful reconciliation.

As an employer with a long history in our region, Prince George Airport Authority strives for a respectful workplace that reflects the diversity of the communities we serve. We support the Employment Equity Act and take measures to ensure fair employment practices and treatment of employees across our organization. We welcome applications from all qualified candidates, including women, Indigenous peoples, persons with disabilities and members of visible minorities. We encourage applicants to self-identify with a designated group(s) to support our team in areas where we can be more diverse. We are also happy to provide reasonable accommodations throughout the selection process and while working at PGAA.

About The Role

The **Airport Operations Specialist (AOS3)** ensures airport operations are safe, secure, efficient, and effective. The AOS3 provides a wide variety of runway, structures, grounds, and equipment maintenance duties to various internal or external client groups. In the event of an emergency, the AOS3 performs emergency response duties to minimize damage to life and property.

Key Responsibilities

- Minimize damage to life and property in emergency situations by providing effective fire suppression activities in the event of an aircraft crash, aircraft fire or other emergency on Airport property or surrounding area and to provide first aid as required.
- Operate firefighting equipment to combat aircraft fires on or around airport property.
- Perform and/or support maintenance and construction activities that may require trade certification or journeyman proficiency for the following trades: carpentry, plumbing, roofing, painting, masonry, sheet metal, HVAC, and heavy-duty mechanic.
- Train and assist other employees.
- Complete computer and paper-based work orders, forms, and other reports as required.
- Work safely and actively towards creating and maintaining a safe and secure work environment by ensuring compliance with Occupational Health and Safety regulations, the Canada Labour Code, the airport's Safety Management System, Airport Security Program and other airport policies and procedures.
- Operate and maintain large airfield, runway and surface maintenance equipment
- Complete summer and winter airfield and grounds maintenance duties by using tools and operating equipment
- Communicate with stakeholders regarding site information and safety concerns
- Perform other assigned or related duties.

Qualifications

- Demonstrated commitment to safety as a priority.
- Minimum grade 12 diploma or equivalent
- Licenses and certificates to operate airport surface equipment
- Ability to organize and prioritize their workload in a fast paced and changing environment.
- Knowledge and experience in carpentry, plumbing, roofing, painting, masonry, sheet metal, HVAC, and heavy-duty mechanic.
- Have a good working knowledge of applicable legislation, regulations and company policies and procedures with respect to airport operations, maintenance, and emergency response.
- Working knowledge of computer applications including word processing, spreadsheets, databases, and maintenance management systems.
- Possess or be able to obtain a Canadian passport and be able to travel to the United States for training, if required
- Able to obtain and maintain an Aircraft Rescue Fire Fighting (ARFF) Certification recognized by Transport Canada.
- Possess and maintain a valid BC Class 3 driver's license with airbrake endorsement
- Ability to obtain and maintain an Aeronautical Radio Operators license and Prince George Airport Vehicle Operators permit
- Ability to obtain and maintain a Transport Canada Security Clearance (TSC) to comply with regulatory requirements as a condition of employment.

Hours of Work

Day Shift – 05:00-15:30 / Night Shift – 15:00-01:30

AOS3's are currently scheduled on a four (4) on, four (4) off rotation of ten (10) hours shifts, alternating between day and night shifts. This shift schedule is based on an averaging of a 35-hour work week. There is a potential requirement to work alternative shifts and/or overtime based on operational needs.

What We Offer

- A safe and respectful workplace
- Long-term career potential
- Learning and development opportunities
- Work-life balance (we really mean that!)
- Local, onsite work with no travel requirements
- Starting wage is \$32.04/hour. The wage will increase according to training progression, up to \$43.50/hour as per the Collective Agreement.

How To Apply

To apply for this position, please submit your resume to hr@pgairport.ca with "AOS3" in the subject line. The deadline for applications is **September 30, 2025**.

We are happy to provide reasonable accommodation throughout the selection process. If you require accommodation at any point throughout the selection process, please email hr@pgairport.ca.

We thank all applicants for their interest, however, only those selected for further consideration will be contacted.