

We're looking for a **Manager of Accounting** to join our team!

About Us

The Prince George Airport Authority (PGAA) is made up of a team of diverse people who are proudly working together to connect Northern BC to worldwide destinations. With a commitment to safety first and foremost, our team is dedicated to enhancing our region by providing an excellent airport experience while driving economic growth.

We acknowledge that the work of the Prince George Airport Authority takes place on the unceded, traditional territory of the Lheidli T'enneh. We acknowledge the need for meaningful consultation with Indigenous communities and the Prince George Airport Authority is committed to working towards meaningful reconciliation.

As an employer with a long history in our region, Prince George Airport Authority strives for a respectful workplace that reflects the diversity of the communities we serve. We support the Employment Equity Act and take measures to ensure fair employment practices and treatment of employees across our organization. We welcome applications from all qualified candidates, including women, Indigenous peoples, persons with disabilities and members of visible minorities. We encourage applicants to self-identify with a designated group(s) to support our team in filling gaps in areas where we can be more diverse. We are also happy to provide reasonable accommodations throughout the selection process and while working at PGAA.

About The Role

Are you a leader who enjoys applying their strong critical-thinking skill to solve problems and improve processes? Do you welcome the opportunity to interact with all levels of an organization as well as external customers and vendors? Do you love leading and building strong teams and supporting them in achieving individual and collective goals?

Reporting to the Director of Finance, you will maintain a high level of integrity, good judgement, and accountability with a focused approach to achieving overall desired outcome of the department. This position requires an individual with a high level of professionalism and an ability to contribute to a positive culture based on mutual trust and respect while delivering results.

Key Responsibilities

- Preparation of monthly financial statements, and variance analysis
- Facilitation and preparation of financial budgets and forecasts
- Monthly review and reconciliation of all balance sheet accounts
- Prepare for and manage the annual audit process
- Maintain the fiscal integrity of the computerized financial system
- Support the capital planning process

- Actively participate as a member of the senior team in meetings by reporting on matters specific to the Finance and Administration department, the overall financial results of the organization, raising financial issues or risks, and working collectively to resolve issues
- Maintain and develop positive relations with employees, the management team, shareholders, regulatory agencies, suppliers, customers, the public and all other stakeholders
- Leads, coaches and supports direct reports

Qualifications

- Demonstrated commitment to safety as a priority
- Hold a Chartered Professional Accountant (CPA) designation, or be on the path to certification with an equivalent combination of training and experience
- Minimum 5 years of recent, relevant and progressive experience preferably with experience leading a team of 3+ employees
- Demonstrated curiosity with strong problem solving, critical thinking and decision making skills
- Experience with process improvements and transformations leading to increased efficiencies
- High level of integrity, professionalism, and commitment to confidentiality
- Exceptional interpersonal, communication and listening skills with a collaborative approach
- Ability to obtain and maintain a Transport Canada security clearance (TSC)

Hours of Work

Based on a 35-hour work week, this position supports our business hours Monday through Friday, with the understanding that as a leader within the organization there may be times of increased demands within the role driven by operational needs.

What We Offer

- A safe and respectful workplace
- Long-term career potential in a stable work environment
- Learning and development opportunities
- Work-life balance (we really mean that!)
- Flexible work arrangements
- A comprehensive Total Rewards package

How To Apply

To apply for this position, please forward your resumé, in confidence, to hr@pgairport.ca with ***“Manager of Accounting”*** in the subject line.

Applications will be accepted until the position is filled. The initial review of applications will begin immediately.

We thank all applicants for their interest however, only those selected for further consideration will be contacted.