

Position Number:	HDM	Position Title:	Heavy Duty Mechanic
Classification:	Included	Reports To:	Superintendent of Fleet
Date:	August 29, 2019	Version:	1

JOB POSTING – EXTERNAL

Posting Date: **August 29, 2019** Closing Date: **September 20, 2019 4:00pm**

Positions Available: **One (1)**

PRIMARY FUNCTION

The PGAA is looking for a highly motivated individual who works well with minimal supervision and is willing to learn and contribute to the team. The successful applicant is responsible for servicing, maintaining and repairing airport equipment in a safe and efficient manner as well as assisting the maintenance staff.

Normal hours of work are 35 hours per week. The PGAA offers a competitive wage, extended health and dental benefits, and pension plan. Interested applicants are encouraged to forward resumes to hr@pgairport.ca, ensuring that 'Heavy Duty Mechanic' is in the subject line. The PGAA thanks all those who submit application, however only candidates selected for interview will be contacted.

JOB DUTIES

- Service and maintain operations fleet and equipment
- Diagnose faults and malfunctions
- Replace defective equipment parts
- Perform monthly equipment checks
- Fuel dips and inventory control
- Operate equipment
- Complete computer and paper-based work orders, forms and other reports as required
- Generate reports and ensure accurate records are maintained
- Ensure and maintain compliance with legislation, regulations, and PGAA policies
- Ensure the regulatory requirements for Airport Certification are maintained for their area of responsibility
- Work safely and actively towards creating and maintaining a safe work environment by ensuring compliance with Occupational Health and Safety regulations, the Canada Labour Code, the airport's Safety Management System and other airport policies and procedures
- Emphasize and demonstrate the importance of safe operating procedures and accident prevention at all times
- Perform maintenance duties as assigned
- Provide periodic ARFF coverage as required

- Perform other duties as assigned

QUALIFICATIONS/SKILLS

- Heavy Duty Mechanic trade certification required
- Be able to work independently and in group setting
- Strong organizational skills
- Basic welding skills an asset
- Communicate effectively in verbal and written English
- Have a strong ability to self-start and motivate others
- Positively influence, coach and mentor others
- Superior working knowledge of applicable legislation, regulations, company policies and industry practices with respect to fleet and equipment maintenance
- Problem-solving and analytical skills
- Ability to effectively multi-task
- Demonstrated ability to define priorities and re-evaluate based on current conditions and resources in a short [1-12 months] time frame
- Basic computer skills and ability to use custom software applications as required.
- BC Class 3 Drivers Licence with air brake endorsement required
- Obtain and maintain a Transport Canada security clearance
- Obtain and maintain an Aircraft Rescue Fire Fighting (ARFF) certification recognized by Transport Canada
- Obtain a Restricted Radio Operator's license
- Obtain and maintain a Prince George Airport Vehicle Operator's Permit
- Ability to travel to the US for training if required; applicant must possess or be able to obtain Canadian passport